



# **CBRM**

*A Community of Communities*

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**Cape Breton Regional Municipality**

320 Esplanade  
Sydney, Nova Scotia  
B1P 7B9  
Tel: 902-563-5015  
Fax: 902-539-9964  
E-mail: [purchase@cbrm.ns.ca](mailto:purchase@cbrm.ns.ca)

July 13, 2022

**ADDENDUM #3**

**RE: CBRM P03-2022 ONLINE INCIDENT REPORTING**

To Whom It May Concern:

Please note that the following information below:

The closing date has been extended until **Thursday July 21, 2022 @ 3:00pm.**

Additional Information: Communication Center and System Information

- Approximately 75,000 calls for service per annum
- Anticipated 1-5% of reports would be received through the online reporting solution initially
- Report types are pre-defined by the Communications Center/Police Services
- Approximately 200 officers servicing multiple communities within the municipality
- Niche Administration
  - Onsite personnel to support Niche integration
  - All technological solutions for integration with Niche are of interest

If you have any questions, please contact our office at [purchase@cbrm.ns.ca](mailto:purchase@cbrm.ns.ca).

Sincerely,

*Daniel C. Colbourne*

Daniel C. Colbourne, Procurement Officer



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July 8, 2022

**ADDENDUM #2**

**RE: CBRM P03-2022 – ONLINE INCIDENT REPORTING**

To Whom It May Concern:

With reference to the above noted proposal, please see the below additional information.

**There will be 20 licensed users.**

If you have any questions, please contact our office at [purchase@cbrm.ns.ca](mailto:purchase@cbrm.ns.ca)

Sincerely,

Donna M. Murphy, CPPB, PSPP

Donna M. Murphy, Procurement Officer



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June 21, 2022

**ADDENDUM #1**

**RE: CBRM P03-2022 – ONLINE INCIDENT REPORTING**

To Whom It May Concern:

Please replace the evaluation criteria with the attached.

If you have any questions, please contact our office at [purchase@cbrm.ns.ca](mailto:purchase@cbrm.ns.ca).

Sincerely,

*Donna M. Murphy, CPPB, PSPP*

Donna M. Murphy, Procurement Officer

<b>Evaluation Criteria</b>	<b>Factor</b>	<b>Weight (points)</b>	<b>Reference</b>
#1	Vendor's Experience implementing similar solutions	10	Section 2: Criteria #1 Qualifications and Experience
#2	Assessment of Functional and Technical Requirements	30	Section 1: #7 Mandatory Criteria Section 2: Criteria #2 Technical and Functional System Requirements
#3	Understanding the Municipality's needs	5	Section2: Criteria #2 Technical and Functional System Requirements Section 2: Criteria #3 Understanding the Municipality's Needs Section 2: Statement of Purpose and Background
#4	Project Management and Methodology	10	Section 2: Criteria #4 Project Management Methodology
#5	Vendor's References	10	Section 2: Criteria #5 Vendor's References
#6	Cost	35	Submission Instructions
	<b>Total</b>	100	