



NSLC Reference # **GD-09-FY22**

June 28, 2021

Addendum # 1

Nova Scotia Liquor Corporation

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SUPPLY AND INSTALLATION OF SAFES AT NSLC RETAIL LOCATIONS

Please note the following are enquiries received by the NSLC and our response to the bidders. This Q&A is shared for information purposes to ensure full transparency.

Q&A

1. Q: Please confirm that you are not looking for safes with any level of UL certification and that a manufacturers rated fire/burglary Class 2 composite safe is acceptable.

A: A Manufacturer's rating for Class 2 composite safe is acceptable.

2. Q: Are you able to share photos of the existing safes that you have? Both inside and exterior photos would be helpful to ensure we are proposing a solution that is as close to what you have as possible?

A: We are using various types of safes that vary in size/make/etc. Sharing images wouldn't provide a clear visual of what works in all stores. For full size safes, having a safe that is taller with the deposit at the top of the safe is good for ease of use.

3. Q: What are the dimensions of the cash trays?

A: These are the cash trays that we use: [PK-15U-6-BX - APG Cash Drawer Online Parts + Accessories Store](#)

PK-15U-6-BX

Height:	2.36" (59.94 mm)
Width:	15.38" (390.65 mm)
Depth:	11.06" (280.92 mm)

4. Q: When the cash trays are inside the safes, are they stacked on top of one another or do you want each of them on separate shelves?

A: The cash trays are stacked one of top of the others. We commonly put lids on the cash trays to help us stack them. Separate shelves are not required.

5. Q: Similar to question 4 but how many adjustable shelves do you require in both the "small deposit safe" and the "full deposit safe"?

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A: One adjustable shelf for the small deposit safe. The full office safe should have 2-3 adjustable shelves.

6. Q: Regarding the digital lock, for primary storage of cash and cash trays, we would normally recommend a digital lock from LaGard with a manual redundant back-up. Please confirm that this is what you are looking for or is there some other specific digital lock that you normally use.

A: A digital lock from LaGard with a manual redundant back-up would meet requirements. We are not interested in biometric credentials. We use a single user/code. Ease of battery replacement for the pin pad is essential as store managers need to replace batteries for their pin pads on a routine basis.

7. Q: Please specify the lock configuration you require on the deposit lockers within the safes.

A: The deposit lockers must have a dual-custody keyed lock. One key is kept with a guard company while the other is kept with the store management team. Both need to be present to open the deposit box

8. Q: Is one of each safe normally required for each new store? Asking because it would be helpful to know whether we factor in freight and installation for one trip with 2 safes to a specific location ... or should we count on individual safes being ordered for D&I one at a time to wherever in Nova Scotia.

A: We would not purchase both a small and a full safe for a single location. The small safes are used to increase storage capacity at stores that already have sizeable safes. Large safes are used when the existing office safes are insufficient or need replacement. To that end, plan to deliver only one safe to any given location.

9. Q: You have mentioned that the expected minimum requirement by April 2022 is four safes in total. With the 2-year term, can you provide a reasonably reliable estimate of how many safes you expect to order over the 2 year term?

A: This estimate is not available. Historically, we are replacing/adding safes as part of a larger store renovation. As a crown corporation, we are unable to determine the project schedule for FY23 as budgets have yet to be approved.

10. Q: Are you able to provide some idea of where in Nova Scotia these safes are expected to go ... or should we simply quote prices for D&I based on various regions?

A: Please quote based on regions.

Thank you,



Tracey Darrigan,
Procurement Manager

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