SCOPE OF WORK
SNOW CLEARANCE AND SALTING OF PARKING LOTS AND SNOW BLOWING/SHOVELING AND SALTING OF ALL WALKWAYS, STEPS AND DECKS (FRONT AND REAR OF APARTMENT UNITS)
TENDER COB21-20

1. Please note this tender is for Fixed Price for snow removal and salt/sand commencing 1 November 2021 and ending 30 April 2022.

   Invoicing shall be in six (6) equal monthly payments.

2. Call backs to correct unsatisfactory work are to be at the contractor's expense.

3. The Contractor shall agree to provide snow plowing and salting services for access Roads, fire lanes and vehicle parking lots and snow shoveling/snow blowing and Salting services for entrances and walkways (including a path leading from all exits Around the building for emergency exit, stairways, fire hydrants, garbage bin/green cart area, oil tanks and generators), Steps and Decks (front and rear of Apartment Units) at Senior Citizen Complex located at 170 Blair Ave, Tatamagouche within Colchester County on an as and when required basis for the period of November 1 2021 to April 30 2022.

4. The Contractor shall provide a 24-hour contact number where they may be reached for emergency purposes.

5. The Contractor is responsible for the Supply and Storage of all Salt for the application to the Access Roads/Parking Lots and all Walkway areas (There will be no On Site Storage of Salt).

6. The definition of a complete **winter weather event response** (snow, ice, freezing Rain, etc) is the initial opening, maintenance required during the weather occurrence and a complete clean up following the weather occurrence, including plowing, organizing the moving of resident vehicles with appropriate Housing Authority personnel to complete snow clearance and salting. All phases of work from initial opening to final clean up when vehicles have been moved must be included in the per trip price.

7. The Contractor will not be called by a representative of the Housing Authority and shall proceed as required to assure compliance with the above requirements, however, cell phone numbers, office numbers, etc, for all applicable Housing Authority contacts shall be provided as part of this contract including the Answering Service number.

8. The work outlined in this contract shall be done as required and at the prices quoted Under this Agreement, regardless of when such clearing must be done (ie, weekend

or holiday). This service includes responding twenty-four (24) hours a day, seven (7) days a week as required.

9. Plowing, for the purpose of this document, is the complete clearing of snow from all parking lots and access roads. Snow plowing shall be done whenever there is an accumulation of more than two inches (2" or 5cm) or more of snow and shall continue as required in the event of continuous snowfall or drifting. If such accumulation occurs after midnight, then the clearing shall be done in a manner sufficient to ensure access to all designated areas by 7.00am, otherwise building visits daily at 7.00am and 6.00pm.

10. Snow clearance, for the purposes of this document, is the clearing of snow from walkways, entrances, exits, stairways/ramps, garbage/green cart areas, oil tanks and generators (cleaning snow off generators when clearing a path to them), bilco doors (entrances to crawl spaces) in addition to clearing a path to and around this area. Pathways around senior buildings must be at least 3 feet wide, and all walkways are to be cleared to the width of the actual pavement. Clearing of walkways shall be done and shall continue as required in the event of a continuous snowfall or drifting. It is imperative that all fire exits have a path cleared to a safe area away from danger. Pricing for walkways shall be done on the basis of using a Snowblower/shovel to perform the work and the rate per hour quoted shall be based on the rate per hour for the snowblower/shovel and the person operating it, all inclusive.

11. The Housing Authority requires a list of equipment to be used for snow plowing and salting/sanding and a photocopy of all driver's licenses for anyone operating this equipment.

12. Trucking of snow from sites is required from time to time. A representative of the Housing Authority will call the Contractor out when trucking is required. The Contractor shall be responsible for the disposal of any snow trucked away and disposal must be done in accordance with the Municipal, Provincial or Federal requirements. All associated costs with trucking snow away from site shall be included in Appendix A

13. The Contractor is responsible to maintain a daily log of all plowing & salting of parking lots and shoveling/snow blowing and salting of walkways done on the Log Forms provided. These forms are to be included with the monthly invoices. Failure to provide these logs may impact invoice payment.

14. The Contractor is responsible to report any damages when they occur and come back and repair any damages that may have occurred due to snow plowing or salting.